



2009-2010 HEAD START PROGRAM INFORMATION REPORT

A. PROGRAM INFORMATION

GENERAL INFORMATION

Grant Number	04CH2561
Program Number	200
Program Type	Early Head Start
Program Name	Union County Community Action, Inc.
Program Address	P. O. Box 1029 1401-H West Roosevelt Blvd Monroe NC 28111-1029
Program Phone Number	(704) 283 7583
Program Fax Number	(704) 283 1964
DUNS Number	
Program Email Address	jmcguirt@uccainc.org
Head Start Director Name	Mrs. Jenny McGuirt
Head Start Director Email	jmcguirt@uccainc.org
Agency Web Site Address	http://www.uccainc.org
Agency Type	Community Action Agency (CAA)
Agency Description	Grantee that Directly Operates Program(s) and has no Delegates.

ENROLLMENT DATES

A.1. Enrollment Year	Date
a. Start Date	07/27/2009
b. End Date	07/02/2010

FUNDED ENROLLMENT

Funded enrollment by funding source

	# of children/ pregnant women
A.2 Funded Early Head Start Enrollment	130
a. ACF Funded Early Head Start Enrollment	130
b. Non-ACF Funded Early Head Start Enrollment	0

Funded enrollment by program option

A.3 Center-based program - 5 days per week:	# of children
a. Full-day enrollment	80
b. Part-day enrollment	0
1. Of these, the number in double sessions	0
A.4 Center-based program - 4 days per week:	# of children
a. Full-day enrollment	0
b. Part-day enrollment	0
1. Of these, the number in double sessions	0
A.5 Home-based program	50
A.6 Combination option program	0
A.7 Family child care option	0
A.8 Locally designed option	0

Funded enrollment of pregnant women (EHS programs)

	<i># of pregnant women</i>
A.9 Total number of pregnant women positions in funded enrollment	0

CUMULATIVE ENROLLMENT

A.10 Children by age:	<i># of children</i>
a. Under 1 year	29
b. 1 year old	39
c. 2 years old	69
d. 3 years old	0

Pregnant women (EHS programs)

	<i># of pregnant women</i>
A.11 Total enrollment of pregnant women	3

Total cumulative enrollment

	<i># of children/ pregnant women</i>
A.12 Total cumulative enrollment	140

Type of eligibility

A.13 Report each enrollee only once by primary type of eligibility:	<i># of children/ pregnant women</i>
a. Income below 100% of federal poverty line	135
b. Receipt of public assistance such as TANF, SSI	1
c. Status as a foster child - # children only	0
d. Status as homeless	0
e. Over income	4

	<i># of children</i>
A.14 Income between 100% and 130% of the federal poverty line	0

Prior enrollment

A.15 Enrolled in Early Head Start for:	<i># of children</i>
a. The second year	26
b. Three or more years	12

Turnover

	<i># of children/ pregnant women</i>
A.16 Total number of children and pregnant women who left the program any time after classes or home visits began and did not re-enroll	12

	<i># of children</i>
a. Of the children who left the program above, the number of children who were enrolled less than 45 days	0

Child care partner enrollment

	<i># of children</i>
A.17 Of the children who received services in a center-based program, the number who received these services at a child care center partner	0

Services eight hours or more

	<i># of children</i>
A.18 The total number of enrolled children who received services in program options that provided service for 8 or more hours per day	0

Ethnicity and race

A.19 Ethnicity:	<i># of children/ pregnant women</i>
a. Hispanic or Latino origin	40
b. Non-Hispanic or Non-Latino origin	100

A.20 Race:	<i># of children/ pregnant women</i>
a. American Indian or Alaska Native	0
b. Asian	0
c. Black or African American	89
d. Native Hawaiian or other Pacific Islander	0
e. White	48
f. Biracial/Multi-racial	3
g. Other	0
h. Unspecified	0

Primary language of family at home

A.21 Primary language of family at home:	<i># of children/ pregnant women</i>
a. English	104
b. Spanish	36
c. Native Central American, South American, and Mexican Languages	0
d. Caribbean Languages	0
e. Middle Eastern & South Asian Languages	0
f. East Asian Languages	0
g. Native North American/Alaska Native Languages	0
h. Pacific Island Languages	0
i. European & Slavic Languages	0
j. African Languages	0
k. Other	0
l. Unspecified	0

CLASSES

Classes

	# of classes
A.22 Total number of classes operated	10
a. Of these, the number of double session classes	0

TRANSPORTATION

Transportation services

	Yes / No
A.23 Do you provide transportation to some or all of your enrolled children either directly or through a formal contractual agreement with a transportation provider?	No

Buses

A.24 Number of buses purchased:			
Month	# of buses purchased	Month	# of buses purchased
a. August 2009	0	g. February	0
b. September	0	h. March	0
c. October	0	i. April	0
d. November	0	j. May	0
e. December	0	k. June	0
f. January 2010	0	l. July	0

	Yes / No
A.25 Do you lease any of the buses used by your program?	No

RECORD KEEPING

Management Information Systems

	Yes / No	
A.26 Does your program use a management information system to track enrollees, program services, characteristics of families, and information on program staff?	Yes	
	(1) Name/title	(2) Locally Designed
ChildPlus.net		No
		(3) Web-based
		Yes

B. PROGRAM STAFF & QUALIFICATIONS

TOTAL STAFF

Staff by Type

	(1) # of Head Start staff	(2) # of contracted staff
B.1 Number of all staff members, regardless of the funding source for their salary or number of hours worked	32	0
a. Of these, the number who are current or former Head Start or Early Head Start parents	1	0
b. Of these, the number who left since last year's PIR was reported	1	0
1. Of these, the number who were replaced	1	0

TOTAL VOLUNTEERS

Volunteers by Type

	# of volunteers
B.2 Number of persons providing any volunteer services to your program since last year's PIR was reported	110
a. Of these, the number who are current or former Head Start or Early Head Start parents	60

MANAGEMENT STAFF

Management Staff - Education and Experience

B.3 Management staff:	(1) Level of education	(2) # of years in position
a. Executive Director	Baccalaureate degree	18
b. Head Start Director	Baccalaureate degree	2
c. Child Development & Education Manager	Advanced degree	25
d. Health Services Manager	Advanced degree	2
e. Family & Community Partnerships Manager	Baccalaureate degree	9
f. Fiscal Officer	Baccalaureate degree	3

DISABILITY SERVICES STAFF

Disability Services Manager(s)

	# of hours per week
B.4 On average, how many hours per week does the disability services manager(s) spend coordinating disabilities services?	0

CHILD DEVELOPMENT STAFF

Child Development Staff - Qualifications

	(1) # of Classroom Teachers	(2) # of Assistant Teachers	(3) # of Home-based Visitors	(4) # of Family Child Care Providers	(5) # of Child Development Supervisors	(6) # of Home-based Supervisors
B.5 Total number of child development staff by position	21	0	4	0	1	1

	(1) # of Classroom Teachers	(2) # of Assistant Teachers	(3) # of Home- based Visitors	(4) # of Family Child Care Providers	(5) # of Child Development Supervisors	(6) # of Home- based Supervisors
<i>Of the number of child development staff by position, the number with the following degrees or credentials:</i>						
a. An advanced degree in:						
1. Early childhood education	0	0	0	0	0	0
2. Any field and coursework equivalent to a major relating to early childhood education, with experience teaching preschool-age children	0	0	0	0	0	0

	(1) # of Classroom Teachers	(2) # of Assistant Teachers	(3) # of Home- based Visitors	(4) # of Family Child Care Providers	(5) # of Child Development Supervisors	(6) # of Home- based Supervisors
<i>Of the number of child development staff by position, the number with the following degrees or credentials:</i>						
b. A baccalaureate degree in:						
1. Early childhood education	1	0	0	0	0	1
2. Any field and coursework equivalent to a major relating to early childhood education with experience teaching preschool-age children	2	0	2	0	0	0
3. Any field and admitted to Teach for America and passed early childhood content exam	0	0	0	0	0	0
<i>Of the child development staff with a baccalaureate degree in B.5.b.1 through B.5.b.3 above, the number enrolled in:</i>						
4. Advanced degree in early childhood education or in any field and coursework equivalent to a major relating to early childhood education	0	0	0	0	0	0

	(1) # of Classroom Teachers	(2) # of Assistant Teachers	(3) # of Home- based Visitors	(4) # of Family Child Care Providers	(5) # of Child Development Supervisors	(6) # of Home- based Supervisors
<i>Of the number of child development staff by position, the number with the following degrees or credentials:</i>						
c. An associate degree in:						
1. Early childhood education	5	0	0	0	1	0
2. A field related to early childhood education and coursework equivalent to a major relating to early childhood education with experience teaching preschool-age children	1	0	0	0	0	0
<i>Of child development staff with an associate degree in B.5.c.1 and B.5.c.2 above, the number enrolled in:</i>						
3. A baccalaureate degree program in early childhood education or in any field and coursework equivalent to a major relating to early childhood education	3	0	0	0	1	0

	(1) # of Classroom Teachers	(2) # of Assistant Teachers	(3) # of Home- based Visitors	(4) # of Family Child Care Providers	(5) # of Child Development Supervisors	(6) # of Home- based Supervisors
<i>Of the number of child development staff by position, the number with the following degrees or credentials:</i>						
d. A Child Development Associate (CDA) credential or state-awarded preschool, infant/toddler, family child care or home-based certification, credential, or licensure that meets or exceeds CDA requirements	6	0	0	0	0	0
<i>Of child development staff with the credentials in B.5.d above, the number enrolled in:</i>						
1. A baccalaureate degree program in early childhood education or in any field and coursework equivalent to a major relating to early childhood education	0	0	0	0	0	0
2. An associate degree program in early childhood education or in a related field and coursework equivalent to a major relating to early childhood education	4	0	0	0	0	0

	(1) # of Classroom Teachers	(2) # of Assistant Teachers	(3) # of Home- based Visitors	(4) # of Family Child Care Providers	(5) # of Child Development Supervisors	(6) # of Home- based Supervisors
<i>Of the number of child development staff by position:</i>						
e. The number who do not have the qualifications listed in B.5.a through B.5.d	6	0	2	0	0	0
<i>Of the child development staff in B.5.e above, the number enrolled in:</i>						
1. A baccalaureate degree program in early childhood education or in any field and coursework equivalent to a major relating to early childhood education	1	0	0	0	0	0
2. An associate degree program in early childhood education or in a related field and coursework equivalent to a major relating to early childhood education	3	0	0	0	0	0
3. Any type of CDA training for preschool, infant/toddler or family child care certification, or home-based credential or state-awarded preschool, infant/toddler, family child care or home-based certification, credential, or licensure that meets or exceeds CDA requirements	1	0	0	0	0	0

NON-SUPERVISORY CHILD DEVELOPMENT STAFF

Child development staff - ethnicity and race

B.9 Ethnicity:	# of non-supervisory child development staff
a. Hispanic or Latino origin	1
b. Non-Hispanic or Non-Latino origin	24

B.10 Race:	<i># of non-supervisory child development staff</i>
a. American Indian or Alaska Native	0
b. Asian	0
c. Black or African American	17
d. Native Hawaiian or other Pacific Islander	1
e. White	7
f. Biracial/Multi-racial	0
g. Other	0
h. Unspecified	0

Child development staff - language

	<i># of non-supervisory child development staff</i>
B.11 The number who are proficient in a language other than English	0

Child development staff - classroom teacher turnover

	<i># of classroom teachers</i>
B.12 The number of classroom teachers who left your program during the year.	1
B.13 Of these, the number who left for the following reasons:	
a. Higher compensation/benefits package in the same field (e.g., teacher left to school system)	0
b. Change in job field	0
c. Other	1
1. Comments: Voluntary resignation, no reason given	
B.14 Number of classroom teacher vacancies in your program that remained unfilled for a period of 3 months or longer	0
B.15 Number of classroom teachers hired during the year due to turnover	1

FAMILY & COMMUNITY PARTNERSHIPS STAFF

Family & community partnerships staff - qualifications

	<i>(1) # of family workers</i>	<i>(2) # of FCP supervisors</i>
B.16 Total number of family & community partnerships staff	2	0
B.17 Number of case managers and other staff members who work directly with families such as staff with a family caseload	2	0
	<i>(1) # of family workers</i>	<i>(2) # of FCP supervisors</i>
B.18 Of the family & community partnerships staff, the number with the following education		
a. A related advanced degree	1	0
b. A related baccalaureate degree	0	0
c. A related associate degree	0	0
d. GED or high school diploma	1	0
B.19 Of the family & community partnerships staff who do not have a degree, the number in training leading to a related degree or credential	1	0
B.20 Comments on staff shared by Head Start and Early Head Start programs:		

Family & community partnerships staff - family worker experience

	(1) <i>Less than 1 year</i>	(2) <i>1 to 5 years</i>	(3) <i>6 to 10 years</i>	(4) <i>Over 10 years</i>
B.21 The number of family workers with the following years of experience in this position	1	1	0	0

C. CHILD & FAMILY SERVICES

HEALTH SERVICES

Health insurance - children

	(1) # of children at enrollment	(2) # of children at end of enrollment year
C.1 Number of all children with health insurance	124	129
a. Number enrolled in Medicaid	123	128
b. Number enrolled in the Child Health Insurance Program (CHIP)	0	0
c. Number enrolled in a combined CHIP/Medicaid Program if the state operates a Medicaid expansion	0	0
d. Number enrolled in state-only funded insurance (for example, medically indigent insurance)	0	0
e. Number with private health insurance (for example, parent's insurance)	1	1
f. Number with other health insurance not listed, for example, Military Health (Tri-Care or CHAMPUS)	0	0
	(1) # of children at enrollment	(2) # of children at end of enrollment year
C.2 Number of children with no health insurance	13	8

Health insurance - pregnant women

	# of pregnant women at enrollment
C.3 Number of pregnant women with at least one type of health insurance	2
C.4 Number of pregnant women with no health insurance	1

Medical

Medical home - children

	(1) # of children at enrollment	(2) # of children at end of enrollment year
C.5 Number of children with an ongoing source of continuous, accessible health care	130	131
C.6 Number of children receiving medical services through the Indian Health Service	0	0
C.7 Number of children receiving medical services through a migrant community health center	0	0

Medical services - children

	# of children
C.8 Number of all children who are up-to-date on a schedule of age-appropriate preventive and primary health care according to your state's EPSDT schedule for well child care	132
a. Of these, the number diagnosed with a chronic condition needing medical treatment since last year's PIR was reported	18
1. Of these, the number who have received or are receiving medical treatment	18
C.9 Number of all children who received medical treatment for the following chronic health conditions, including those diagnosed prior to this reporting period	# of children
a. Anemia	0
b. Asthma	0
c. Hearing Difficulties	0
d. Overweight	0
e. Vision Problems	0
f. High Lead Levels	0
g. Diabetes	0

Immunization services - children

	(1) # of children at enrollment	(2) # of children at end of enrollment year
C.10 Number of children who have been determined by a health care professional to be up-to-date on all immunizations appropriate for their age	124	123
C.11 Number of children who have been determined by a health care professional to have received all immunizations possible at this time but who have not received all immunizations appropriate for their age	7	9

Pregnant women - services (EHS programs)

C.12 Indicate the number of pregnant women who received the following services while enrolled in EHS	# of pregnant women
a. Prenatal and postpartum health care	3
b. Mental health interventions and follow up	0
c. Substance abuse prevention and treatment	0
d. Prenatal education on fetal development	3
e. Information on the benefits of breastfeeding	3

Pregnant women - prenatal health (EHS programs)

C.13 In which trimester of pregnancy did the pregnant women served enroll?	# of pregnant women
a. 1st trimester (0-3 months)	0
b. 2nd trimester (3-6 months)	2
c. 3rd trimester (6-9 months)	1
C.14 Of the total served, the number whose pregnancies were identified as medically high risk by a physician or health care provider	0

Dental

Dental home - children

	(1) # of children at enrollment	(2) # of children at end of enrollment year
C.15 Number of children with continuous, accessible dental care provided by a dentist	100	100

Preventive dental services - children (EHS and Migrant programs)

	# of children
C.18 Number of all children who are up-to-date on a schedule of age-appropriate preventive and primary oral health care according to your state's EPSDT schedule	77

Dental services - pregnant woman (EHS programs)

	# of pregnant women
C.19 Of the number of pregnant women served, the number who received a professional dental examination(s) and/or treatment since last year's PIR was reported	1

MENTAL HEALTH SERVICES

Mental health professional

	# of hours
C.20 Average total hours per operating month a mental health professional(s) spends on-site	3

Mental health services

C.21 Indicate the number of enrolled children who were served by the mental health (MH) professional(s) since last year's PIR was reported.	# of children
a. Number of children for whom the MH professional consulted with program staff about the child's behavior / mental health	4
1. Of these, the number for whom the MH professional provided three or more consultations with program staff since last year's PIR was reported	2
b. Number of children for whom the MH professional consulted with the parent(s) / guardian(s) about their child's behavior/mental health	1
1. Of these, the number for whom the MH professional provided three or more consultations with the parent(s) / guardian(s) since last year's PIR was reported	1
c. Number of children for whom the MH professional provided an individual mental health assessment	1
d. Number of children for whom the MH professional facilitated a referral for mental health services	1

Mental health referrals

	# of children
C.22 Number of children who were referred by the program for mental health services outside of Head Start since last year's PIR was reported	0
a. Of these, the number who received mental health services since last year's PIR was reported	0

Part C early intervention services (EHS and Migrant programs)

	# of children
C.24 Number of children enrolled in your program who have an Individualized Family Service Plan (IFSP) indicating they have been determined eligible by the Part C Agency to receive early intervention services under the Individuals with Disabilities Education Act (IDEA)	15
a. Of these, the number who were determined eligible to receive early intervention services:	# of children
1. Prior to enrollment into the program for this enrollment year	9
2. During this enrollment year	6
b. Of these, the number who have not received early intervention services under IDEA	0

EDUCATION

Program transition (EHS programs)

	<i># of children</i>
C.27 Number of children leaving the Early Head Start program and entering:	
a. Head Start program	70
b. Other early childhood program	0

Screening

	<i># of children</i>
C.28 Number of all children who completed routine screenings for developmental, sensory, and behavioral concerns since last year's PIR was reported	129
a. Of these, the number identified as needing follow-up assessment or formal evaluation to determine if the child has a disability	37
C.29 What instrument(s) does your program use for developmental screening:	
Name/Title: ASQ (Ages & Stages Questionnaire)	

Assessment

	<i>Locally designed</i>
C.30 What approach or tool(s) does your program use for ongoing child assessment:	
Name/Title: Creative Curriculum (Infant & Toddler)	No

Curriculum

	<i>Locally designed</i>
C.31 What curriculum does your program use:	
a. For center-based services:	
Name/Title: Creative Curriculum (Infant & Toddler)	No
b. For family child care services:	
c. For home-based services:	
Name/Title: Creative Curriculum (Infant & Toddler)	No
d. For pregnant women services:	

FAMILY AND COMMUNITY PARTNERSHIPS

Number of families

	<i># of families</i>
C.32 Total number of families	121
a. Of these, the number of two-parent families	36
b. Of these, the number of single-parent families	85

Employment

	<i># of families at enrollment</i>
C.33 Of the number of two-parent families, the number of families in which:	
a. Both parents/guardians are employed	0
b. One parent/guardian is employed	29
c. Both parents/guardians are not working such as those that are unemployed, retired, or disabled	7
C.34 Of the number of single-parent families, the number of families in which:	
a. The parent/guardian is employed	44
b. The parent/guardian is not working (i.e. unemployed, retired, or disabled)	41

Federal or other assistance

	# of families
C.35 Total number of families receiving any cash benefits or other services under the Federal Temporary Assistance for Needy Families (TANF) Program	11
C.36 Total number of families receiving Supplemental Security Income (SSI)	9

Job training/school

C.37 Of the number of two-parent families, the number of families in which:	# of families at enrollment
a. Both parents/guardians are in job training or school	1
b. One parent/guardian is in job training or school	6
c. Neither parent/guardian is in job training or school	29

C.38 Of the number of single-parent families, the number of families in which:	# of families at enrollment
a. The parent/guardian is in job training or school	11
b. The parent/guardian is not in job training or school	74

Education

C.39 Of the total number of families, the highest level of education obtained by the child's parent(s) / guardian(s)	# of families
a. An advanced degree or baccalaureate degree	3
b. An associate degree, vocational school, or some college	9
c. A high school graduate or GED	43
d. Less than high school graduate	66

Family services

C.40 Report the number of families who received the following services since last year's PIR was reported	# of families
a. Emergency/crisis intervention such as meeting immediate needs for food, clothing, or shelter	10
b. Housing assistance such as subsidies, utilities, repairs, etc.	5
c. Mental health services	8
d. English as a Second Language (ESL) training	8
e. Adult education such as GED programs and college selection	16
f. Job training	1
g. Substance abuse prevention or treatment	2
h. Child abuse and neglect services	107
i. Domestic violence services	5
j. Child support assistance	0
k. Health education	24
l. Assistance to families of incarcerated individuals	0
m. Parenting education	30
n. Marriage education	6
C.41 Of these, the number that received at least one of the services listed above	112

WIC participation

	# of families
C.42 Total number of families receiving services under the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC)	64

Father involvement

C.43 Does your program have organized and regularly scheduled activities designed to involve fathers / father figures?	Yes
	<i># of children</i>
a. Number of enrolled children whose fathers / father figures participated in these activities	12

Homelessness services

	<i># of families</i>
C.44 Total number of families experiencing homelessness that were served during the enrollment year	17
	<i># of children</i>
C.45 Total number of children experiencing homelessness that were served during the enrollment year	22
	<i># of families</i>
C.46 Total number of families experiencing homelessness that acquired housing during the enrollment year	2

Agreements

Part C agency (EHS and Migrant programs)

	<i># of Part C Agencies</i>
C.48 Number of Part C agencies in your service area	3
a. Number of Part C agencies that your program has a formal agreement with to coordinate services for children with disabilities	3

Collaboration

C.50 Do you have formal collaboration and resource sharing agreements with public school pre-kindergarten programs?	Yes
	<i># of formal agreements</i>
a. If yes, how many formal agreements do you have?	3

REPORTING INFORMATION

PIR Report Status	Completed
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